

**BY-LAWS**  
**DAVIE COUNTY SCHOOL HEALTH ADVISORY COUNCIL**

**NAME:**

This organization shall be known as the Davie County School Health Advisory Council (SHAC).

**PURPOSE AND FUNCTION:**

The Davie County School Health Advisory Council shall serve as the advisory board for Davie County Schools' School Health Program. This council shall help plan, implement, and monitor the Healthy Active Children's Policy (HSP-5-00) and other school matters pertaining to school health. This council may advise the Superintendent of the necessity to develop or amend Board Policies or administrative regulations related to health and/or a coordinated school health program. A coordinated school health program to be defined as including the provisions of services and education in the following eight key components: safe environment, physical education, health education, staff wellness, health services, mental and social health, nutrition services, and parental/family involvement in schools as defined by the Centers for Disease Control and Prevention model for coordinated school health. This council supports that a coordinated school health program is designed to help young people grow into productive adults by focusing on their physical, emotional, social and educational development, pre-kindergarten through twelfth grade. (An effective school health program is a working partnership between the schools and the community which includes the parents. Primarily, it recognizes that health and academic success go hand and hand.)

**MEMBERSHIP**

The Davie County School Health Advisory Council shall consist of twenty-six positions approved by the current council membership. The following agencies and positions shall be represented.

- |                                                 |                                                  |
|-------------------------------------------------|--------------------------------------------------|
| Davie County Board of Education                 | Recreation Department                            |
| Davie County Board of Health                    | At-Risk Counselor - Davie County Schools         |
| Davie County Commissioner                       | Curriculum Supervisor - Davie County Schools     |
| Davie County Dept. of Social Services           | ECP Director (or designee) - Davie Co. Schools   |
| Davie County Health Department                  | Guidance Counselor - Davie County Schools        |
| Davie County Manager                            | School Health Coordinator - Davie Co. Schools    |
| Director of Child Nutrition - Davie Co. Schools | School Principal - Davie County Schools          |
| Healthy Carolinians of Davie County             | School Social Worker - Davie County Schools      |
| Law Enforcement Officer                         | Superintendent (or designee) - Davie Co. Schools |
| Local Dentist                                   | Student - Davie High School                      |
| Local Physician                                 | Teacher - Davie County Schools                   |
| Mental Health                                   |                                                  |
| Non-Profit Agency                               |                                                  |
| Parent Representative                           |                                                  |
| Public Health Dental Hygienist                  |                                                  |

Members of the school health team may serve as staff to the School Health Advisory Council.

The Council shall have the authority to fill any vacancy if any individual vacates a position for any reason. These persons will be selected by a committee appointed by the Chair and approved by the council membership.

## OFFICERS AND THEIR DUTIES

The Council shall elect in May from its members a chair, vice-chair, and secretary. Each shall serve a minimum of one year and may be re-appointed for consecutive terms.

1. Chair                      The Chair shall preside at all meetings of the Davie County School Health Advisory Council and shall be empowered to appoint all committee chairs and/or members; set the agenda for Council Meetings; and be the spokesman for the Council.
  
2. Vice-Chair                The Vice-Chair shall preside at meetings of the Davie County School Health Advisory Council in the absence of the Chair and shall assume the duties of the Chair if he/she shall resign or become unable to serve as Chair.
  
3. Secretary                 The secretary shall record the minutes of all meetings of the Davie County School Health Advisory Council and prepare Council correspondence.

## MEETINGS

The Davie County School Health Advisory Council shall meet four times each year usually during the months of September, November, February, and May. Special meetings may be called by the Chair or by a majority vote of the Council.

## VOTING

Provided a quorum is present, the Council or any committee of the Council shall act by a majority vote of the members present.

## QUORUM

A quorum shall be thirteen members of the Council.

*Approved by Davie County School Health Advisory Council  
February 6, 2004  
(Revised September 10, 2010)*